

Board Minutes: May 14, 2024

Present: Dave Dewey, Sue Ruestow, Nancy Hornung, Pat Smith, Emelinda Gronwall, Mary Jane Plummer, Pamela Gilbert, Patrick McGowan

Meeting called to order by Dave Dewey at 4:30 p.m.

Motion to accept April 9, 2024 minutes with one-word correction by Sue Ruestow, second by Pat Smith; motion carried.

Staff Conversations: Eric Schwartz

Public Comment:

No public comment from the floor.

Correspondence:

May 2024 Newsletter.

Elevator inspection report from Upstate Elevator, LLC. Passed annual and 5-year test.

4CLS Annual Dinner and meeting notice.

Received a notice of annual meeting of Mott Charitable Trust. Discussion about Advisory Committee membership followed. Pat has reached out to Mary Scheer of NBT to confirm status of Advisory Committee representation.

Financial:

Receipts were presented.

Standards were presented.

Check Numbers 13399 to 13429 were approved.

CDs from Community Bank \$99,999 maturing 5/13/24 and \$100K maturing 6/15/24. Motion to rollover the \$99,999 CD maturing on 5/13/24 to a 3-month CD made by Pam Gilbert, second by Sue Ruestow. This was recommended by Pat McGowan and Marcie Gifford. Motion Passed.

Board Claims in the amount of \$42,735.97. Motion to approve by Mary Jane Plummer, seconded by Pat Smith.

Motion to accept the 2022 990 filing as presented by the auditors of the Insero Group. Motion made by Pam Gilbert, seconded by Emelinda Gronwall.

Personnel:

Three performance reviews were completed.

Collection Development:

Ongoing weeding and purchasing.

Buildings / Grounds:

HVAC installation will begin in mid-May.

Policy Development:

Review of Other Paid Leave policy. Following discussion, it was determined that the 2022 version of the policy had a transcription error removing longstanding language previously approved. The 2021 policy is in effect and an updated policy reflecting historic practices will be presented for review / vote at the June 2024 Board of Trustees meeting.

Review of the Computer / Internet Use policy.

Unfinished Business:

Implement HVAC replacement.

New Business:

None.

Friends of the Library:

Refer to Agenda.

Other:

Director's Report - Refer to report.

Motion to adjourn made by Mary Jane Plummer, second by Pat Smith, motion carried. Meeting adjourned at 5:42 PM.

Next meeting on June 11th 2024 at 4:30 PM. Meeting to be held at the Masonville Branch Library.

Submitted by Nancy Hornung.