

Board Minutes: July 9, 2024

Present: Ann Zieno, Sue Ruestow, Nancy Hornung, Emelinda Gronwall, Mary Jane Plummer, Pamela Gilbert, Patrick McGowan

Meeting called to order by Sue Ruestow at 4:32 p.m.

Sue Ruestow called the meeting into Executive Session for the reorganization and the election of a slate officers for the 2024-2-25 year. The slate of officers as presented was accepted: President - Ann Zieno, Vice President - Sue Ruestow, Secretary – Nancy Hornung, Treasurer - Patrick McGowan. Motion was made by Pat Smith and seconded by Emelinda Gronwall; motion carried.

Mary Jane Plummer made a motion to come out of Executive Session, seconded by Emelinda Gronwall; motion carried.

Motion to approve the meeting minutes for June 27th, 2024 by Mary Jane Plummer, seconded by Sue Ruestow; motion carried.

Correspondence:

July newsletter.

Annual Financial report will be compiled by Pat and Marcie to submit to the comptroller's office.

Quote from Gilbert Plumbing and Heating for enhancements to Masonville - \$1310.

Fuel quote:

Blue Ox	propane \$1.59, oil \$3.19
Mirabito	propane \$1.75, oil \$3.499
Suburban Propane	propane \$2.09, oil \$3.59

PJ Powerwash quotes for Sidney (\$4215.23) and Masonville (\$650)

Parking lot maintenance quotes to seal parking lots from:

Kelly Asphalt: \$2,875 for Sidney, \$1,653 for Masonville
Yacano for Sidney was \$4849, Masonville was \$3456.

Community Bank CD for \$100,000 maturing 9/15/24.

Public Comment:

No public comment from the floor.

Financial:

No gifts.

Receipts presented.

Board Claims in the amount of \$7,482.65. Motion to accept by Pat Smith, seconded by Sue Ruestow; motion carried.

Disbursements for end of fiscal year were presented.

Check numbers 13461 to 13507 were approved.

Quotes from Insero & Co. for \$12,500. Will be obtaining additional quotes.

Recommended the appointment of Lauren Womelsdorf, Cassandra Hunter, Dawn Armstrong, and Joyce Neal to Senior Library Clerk.

Collection Development:

Ongoing purchasing and weeding at Sidney

Buildings / Grounds

Doing an assessment of and lighting conversion to LED with Eastern Energy Solutions.

In process of submitting NY Construction grant to replace the elevator.

Pat Smith made a motion to accept Blue Ox for all energy costs, Sue Ruestow seconded; motion carried.

Motion made to accept the Gilbert Plumbing and Heating enhancements quote for Masonville by Nancy Hornung, seconded by Emelinda Gronwall; motion carried.

Motion made by Mary Jane Plummer to for seal coating of parking lots at Masonville and Sidney by Kelly Asphalt, seconded by Sue Ruestow; motion carried.

Policy Development:

Review of Gift and donation policy.

Review of Tutor policy.

Unfinished Business:

Complete HVAC replacement.

Complete lighting upgrades.

New Business:

Complete NY Construction grant application for elevator replacement.

Friends of the Libraries:

Meeting Agenda for 7/3/24.

Motion to adjourn made by Sue Ruestow at 6:10, seconded by Mary Jane Plummer, motion carried.

Next meeting on August 13th 2024 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room.

Submitted by Nancy Hornung,
Secretary