

## **Board Minutes: November 12, 2024**

**Present:** Ann Zieno, Sue Ruestow, Nancy Hornung, Emelinda Gronwall, Pamela Gilbert, Patricia Smith, Mary Jane Plummer, Patrick McGowan

Meeting called to order by Ann Zieno at 4:33 p.m.

Motion to accept the October 8, 2024 Board meeting minutes by Pam Gilbert, seconded by Pat Smith; motion carried with corrections.

### **Correspondence:**

Thank you notes: Community Bank, Lona, Sue Weibel  
Community Bank CD \$200K receipt – 10/21, 4.5%  
NBT Bank CD \$200K receipt – 10/17, 4.5%  
Insurance renewal documents; dental – marginal increase

### **Public Comment:**

No public comment from the floor.

### **Financial:**

Receipts presented.  
Standards presented.  
Disbursements presented.  
Board Claims in the amount of \$41,203.63. Motion to accept by Pat Smith, seconded by Sue Ruestow; motion carried.  
Check numbers 13584 to 13610 were approved.

### **Personnel:**

Masonville position posted. Interviews scheduled for 11/20; will select for both positions.  
Resignation received from Joyce Neal.

### **Buildings / Grounds:**

Starting new hours at Masonville.  
HVAC installation – executed change order for contract extension of date of substantial completion

- Submitted project status documentation to NY state
- Requested quotes for replacement of 1-2 small HVAC units.

Submitted FS-10 form for 2024 NY construction grant for flat roof replacement.  
Purchased new water fountain.

### **Policy Development:**

Review of Security Camera and Investment policies.

### **Programming:**

November:

- SCORE small business development – Part I
- Leatherman
- Cornell Co-op Energy program
- National Guard / Department of Homeland Security Emergency program.

Planning for December: Wreath program and card workshop.

**Unfinished Business:**

Complete HVAC replacement.  
Flat roof project.

**New Business:**

Ideas for facility improvements: sound garden.

**Friends of the Libraries:**

Agenda for 10/2/24.  
Minutes for 9/4/24.  
Annual Report.  
Grand Booksale.

**Other:**

Refer to Director's report.

Motion to adjourn made by Pam Gilbert at 5:46, seconded by Mary Jane Plummer; motion carried.

Next meeting on December 10, 2024 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room.

Submitted by Nancy Hornung,  
Secretary