

Board Minutes: October 8, 2024

Present: Ann Zieno, Sue Ruestow, Nancy Hornung, Emelinda Gronwall, Pamela Gilbert, Patricia Smith, Mary Jane Plummer, Patrick McGowan

Meeting called to order by Ann Zieno at 4:30 p.m.

Discussion with Dan O'Reilly and Mike O'Reilly from Principle Design and Engineering regarding HVAC project implementation.

Motion to accept the September 10, 2024 Board meeting minutes made by Pat Smith, seconded by Sue Ruestow; motion carried.

Correspondence:

October newsletter.

Insero & Co. Communication letter – informational.

NY state retirement report – pension.

NBT Agency Workers Comp. renewal

Award letter – Assemblyman Angelino for flat roof project approval

HVAC substantial completion change order

Elevator construction approval notice - 4CLS

Public Comment:

No public comment from the floor.

Financial:

Motion made to accept the gift of \$459,974.71 from the Francis W. Mettrick RLT made by Emelinda Gronwall, second by Sue Ruestow; motion carried.

Receipts presented.

Standards presented.

Disbursements presented.

Board Claims in the amount of \$9,157.23. Motion to accept by Pam Gilbert, seconded by Pat Smith; motion carried.

Check numbers 13559 to 13583 were approved.

Rollover of \$104,407 CD at Community Bank from 9/26/24 to 12/6/24 at 4.75%.

Rollover of \$100k CD at Community Bank from 9/15/24 to 12/15/24 at 4.8%.

Mettrick Funds \$200K CD at NBT at 4.5% for 3 months

Mettrick Funds \$200K CD at Community at 4.75% for 3 months

Mettrick Funds remaining in the amount of 59,974.71 deposited into NBT Money Market account.

Cassandra submitted John Henry Eldred Jr. grant for \$5000.

Personnel:

Suzanne Patrick, Library Clerk at Masonville, tendered her resignation. The position will be posted shortly.

Buildings / Grounds:

HVAC installation start date 11/4/24 and date of substantial completion of 11/27/24. Contractor will be responsible for any additional expenses incurred due to inclement weather. Motion mad by Pat Smith, seconded by Sue Ruestow; motion carried.

Discussion of Division of Library Development approval of 2024 construction grant for flat roof replacement.

Received approval from 4CLS approval for NYS construction grant for elevator replacement.

Approved HVAC maintenance contract for Sidney and Masonville.

Changing Masonville hours from Wednesday 10-2 to Monday 1-5. Motion made by Sue Ruestow, seconded by Mary Jane Plummer; motion carried.

Unfinished Business:

HVAC project

New Business:

Flat roof project

Programming:

Completed draft proposal for quarterly series of small business development workshop series.

Friends of the Libraries:

Agenda for 10/2/24.

Minutes for 9/4/24.

Annual Report.

Grand Booksale 10/24 – 10/26.

Other:

Refer to Director's report.

Motion to adjourn made by Pam Gilbert at 6:05, seconded by Emelinda Gronwall; motion carried.

Next meeting on November 12, 2024 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room.

Submitted by Nancy Hornung,
Secretary