

Board Minutes: December 10, 2024

Present: Ann Zieno, Sue Ruestow, Nancy Hornung, Emelinda Gronwall, Pamela Gilbert, Mary Jane Plummer, Patrick McGowan

Meeting called to order by Ann Zieno at 4:32 p.m.

Motion to accept the November 8, 2024 Board meeting minutes by Mary Jane Plummer, seconded by Sue Ruestow; motion carried.

Correspondence:

December newsletter.

Notice of award for NY State Construction project – flat roof (\$86,772.00).

Sidney Center Improvement Group Santa Gathering invitation.

Public Comment:

No public comment from the floor.

Financial:

Motion made to accept the two \$200 gifts by Lise Crawford made by Sue Ruestow, seconded by Pam Gilbert; motion carried.

Motion made by Emelinda Gronwall to accept from the Friends of the Libraries, \$200 for wreath program and \$589.57 for mini golf activity, seconded by Mary Jane Plummer; motion carried.

Receipts presented.

Standards presented.

Disbursements presented.

Board Claims in the amount of \$11,157.90. Motion to accept by Nancy Hornung, seconded by Pam Gilbert; motion carried.

Check numbers 13611 to 13646 were approved.

Established Sub-committee to review budget proposals for FY 25. Meeting on 1/16 @4:30 PM

Personnel:

Nancy Wilcox appointed Senior Library Clerk at Sidney and Ellen Howard appointed Library Clerk at Masonville.

Buildings / Grounds:

HVAC installation done. Awaiting quotes for small HVAC unit replacement.

Policy Development:

Motion to adopt the final Digital Video Surveillance policy by Pam Gilbert and seconded by Sue Ruestow; motion carried.

Motion to adopt the final Investment policy by Sue Ruestow and seconded by Pam Gilbert; motion carried.

Unfinished Business:

Complete HVAC replacement.

Flat roof project will go out to bid in February.

New Business:

Motion to ban Daniel Cleaveland from the library for violation of policies made by Sue Ruestow, seconded by Pam Gilbert; motion carried.

Friends of the Libraries:

Agenda for 12/4/24.

Minutes for 11/6/24.

Approved funding for Staff holiday party.

Other:

Refer to Director's report.

Motion to adjourn made by Sue Ruestow at 5:53, seconded by Emelinda Gronwall; motion carried.

Next meeting on January 14, 2024 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room.

Submitted by Nancy Hornung,
Secretary