

Board Minutes: February 11, 2025

Present: Ann Zieno, Sue Ruestow, Nancy Hornung, Emelinda Gronwall, Pamela Gilbert, Mary Jane Plummer, Pat Smith, Patrick McGowan

Meeting called to order by Ann Zieno at 4:30 p.m.

Opening of bids for the flat roof replacement project:

- \$81,250 by Newbauer
- \$86,550 by Premiere Roofing
- \$75,500 by AB Construction

Motion to accept the January 14, 2025 Board meeting minutes by Pat Smith, seconded by Sue Ruestow; motion carried.

Correspondence:

February newsletter.

Email from John Jones, President of the Sidney Community Foundation re: digital lawn sign (putting sign base with donor names needs to be built) To be addressed at March Library Board of Trustees meeting.

NBT CD receipt - \$200K rollover on 1/22/25 at 4%.

Community CD receipt - \$202,281.27 rollover on 1/19/25 at 4%.

Summary of new laws and executive orders and the potential effect on non-profit organizations.

Insero draft audit report and executed agreement.

Public Comment:

No public comment from the floor.

Financial:

Gift from Friends of the Libraries of \$1,096.42 for Youth Programming motion to accept by Sue Ruestow, seconded by Pat Smith, motion carried.

Receipts presented.

Standards presented.

Disbursements presented.

Board Claims in the amount of \$15,518.99. Motion to accept by Nancy Hornung, seconded by Pam Gilbert; motion carried.

Check numbers 13682 to 13711 were approved.

Completed review of Annual Report.

The Board authorized Patrick McGowan to establish new CDs with NBT, and Wayne Bank. Discussion to take place at the March Board meeting regarding CD and overall funds status.

Mary Jane Plummer motioned to accept 2025 budget draft #4 with a 5% increase excluding pages, seconded by Sue Ruestow, motion carried.

Personnel:

Staff performance reviews in process.

Buildings / Grounds:

Contractor came in to fix the floor projector connection in the Community Room.

Requested C & H Cooling & Heating add a filter to treat water coming from the boiler units.

Submitted amendment to the scope of work for the HVAC project to 4CLS / Division of Library Development.

Policy Development:

Motion to approve the final draft of Conflict of Interest, Staff Obligations, and Ethics policies by Sue Ruestow, seconded by Pat Smith; motion carried.

Programming:

Sidney HS Jazz Band February 2, 2025.

Joyce Neal providing painting and book craft.

Linda Shea provided card workshop in February 2025

Unfinished Business:

Complete HVAC replacement for NY State Construction Grant.

Complete flat roof replacement for NY State Construction Grant.

New Business:

Completion of final portion of HVAC grant – March Board meeting sealed bid

Friends of the Libraries:

Agenda for 2/5/25 Agenda / 1/8/25 Minutes.

Board reorganization.

Funding Summer Reading Programming

Other:

Refer to Director's report.

Motion to adjourn made by Mary Jane Plummer at 6:16 PM, seconded by Emelinda Gronwall; motion carried.

Next meeting on March 11 , 2025 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room.

Submitted by Nancy Hornung,
Secretary